

AIMS Learning for Human Resources and Finance Employees Available September 27, 2022

The Administrative Information Management System (AIMS) learning modules for all employees who work in Human Resources and Finance will be released effective September 27, 2022. The only modules from Finance that will launch later are those for Accounts Payable. More information to follow.

All learning is online. The modules that employees who schedule staff require, will be loaded on to their personal student dashboard. First, log in to [MyConnection](#), then follow this path:

MyConnection > MyLearning > Access MyLearning

This will take employees to a student dashboard where they will see course names starting with either "HCM" for Human Resources or "FIN" for Finance. They will review all modules assigned to them, and then register to attend one of the drop-in Q and A sessions, should they have questions. **Drop-in sessions will be released Tuesday, September 27.**

View and register for available sessions.

If employees do not see these modules, then please submit an inquiry by going to MyConnection > MyLearning > Questions about MyLearning. Fill out the form indicating that you need to access either the HCM or FIN courses.

Please watch for further communications as more AIMS Learning modules are released.